

Mornington Golf Club - Multi Sports Complex



HIRE AND FACILITY AGREEMENT

This is an Agreement Between (the hirer):

Name:.....

Phone:..... Email:.....

Address:.....

And The Mornington Golf Club:

Contact: Toni Karauti, Booking Manager

Phone: +64 21 02376151 **Email:** morningtonclubbookings@gmail.com

Function Details	Your requirements
Date of Function:	
Function Description: <i>(Birthday/Wedding etc)</i>	
Number Attending: <i>NB: Capacity of the Hall is 180. This must be strictly adhered to.</i>	
Times of the Function: <i>NB: Closing Time: The Club liquor license required everybody to have left the premises before 12.20 am (the alarm is set to go off automatically at 12.30am). The bar will close no later than 12 midnight.</i>	Start: Finish:
Date/Time of Set Up of the Hall etc:	
Date Deposit to be paid by:	

Bar Facilities	Your requirements
NB: Only Alcohol purchased on the premises may be drunk on the premises. There is no BYO. This is one of the terms of the Clubs Liquor license and will be strictly enforced. Anyone breaking this rule will be required to leave.	
Hours of operation:	Start: Finish:
Tab requirements:	
Special requirements: Any preferences for drinks must be identified a week in advance of the booking.	
Bar Staff: Cost will be \$150 if there is to be only one bar person and a further \$50 for every additional bar person required.	
A provision for a Liquor Licence may apply.	

Catering	Your requirements
<p>Catering is available. This is to be an independent arrangement and is to be made directly with Angie.</p> <p>Contact Details: Caterer: Angie Stainer Mobile: 027 315 2416 Email: chefgirlandbaoboy@gmail.com;</p> <p>Self Catering: Fee for use of Kitchen if bringing in your own caterer or if is being used for self catering (meaning food cooking and preparation) is \$50.</p> <p>The club BBQ is available at a cost of \$25.00.</p>	

Sports	Your requirements								
<p>Chipping and Putting area is available at \$5.00 per person and includes clubs, balls and a 9 hole set up.</p> <p>Lawn and/or Indoor bowls is available at \$5.00 per person</p> <p>Bocce is available at \$5.00 per person</p> <p>A flat fee of \$150 can be paid for any combination of bowls, bocce and chipping and putting for all attending the function.</p> <p>Flat sole shoes are required for all of the above sports.</p> <p>Golf</p> <table data-bbox="252 1601 805 1747"> <tr> <td>18 Holes</td> <td>\$20.00 per round</td> </tr> <tr> <td>9 holes</td> <td>\$15.00 per round</td> </tr> <tr> <td>Club & Trundler Hire</td> <td>\$20.00</td> </tr> <tr> <td colspan="2">(includes tees & balls)</td> </tr> </table>	18 Holes	\$20.00 per round	9 holes	\$15.00 per round	Club & Trundler Hire	\$20.00	(includes tees & balls)		
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(includes tees & balls)									

General Information and Conditions

Deposit/Hire of the Hall and facilities is \$200.

A Deposit of \$200 is to be paid 2 weeks in advance of the booking (unless an agreement is made to the contrary). If a deposit is not made within 2 weeks the booking lapses.

Cancellation Period: A cancellation period of 1 week is allowed. A cancellation less than 1 week will mean forfeiting the deposit.

Hall Set up and use of Kitchen: All people hiring the hall and/or the kitchen must be mindful of the bookings of other users and of the normal use of the club by club members (including Tai Chi). For example Tai Chi have the hall and kitchen exclusively on Sunday mornings from 9.45am to 11.15am. Club members use the bar and limited kitchen use of Friday afternoon from 3pm till early evening and on the first Friday of the month the hall and kitchen are booked from 3pm until late.

Cleaning: Saturday morning (for Friday functions). The north end of the upstairs Hall needs to be cleaned and free of decorations, chairs and tables etc. The hall and kitchen must be cleaned between 7.30 am and 9.30am on Saturdays to allow for the caterer to prepare lunch. The Club can provide a cleaner at a cost of \$25 per hour.

Cleaning: Sunday morning (for Saturday functions). The north end of the upstairs Hall needs to be cleaned and free of decorations; chairs and tables etc and the rest of the hall and kitchen must also be cleaned between 7.30 am and 9.30am on Sundays to allow for the caterer to prepare lunch. The Club can provide a cleaner at a cost of \$25 per hour.

SIGNED IN AGREEMENT

Hirer:

.....

DATE:

MGC Booking Manager:

.....

DATE:

Facility Hirage	\$200.00
Bar Staff: 1 X \$150.00	\$150.00
Additional staff (\$50.00 per person)	
Sports (Outdoor Bowls)	
Sports (Indoor Bowls)	
Sports (Bocce)	
Sports (Golf)	
Catering	
Cleaning	
Sub Total	
Less Deposit	-\$200.00
Total	